

# TETRA RECYCLING, INC.

## SAFE HARBOR POLICY

Tetra Recycling, Inc. has reviewed and states that it complies with the Safe Harbor privacy principles and the 15 FAQs that make up the applicable Safe Harbor framework for both the U.S. – E.U. Safe Harbor Framework as well as the U.S. – Swiss Safe Harbor Framework as set forth by the U.S. Department of Commerce regarding the collection, use, retention and destruction of personal information. Tetra Recycling, Inc. also certifies that it adheres to the Safe harbor Privacy Principles of notice, choice onward transfer, security, data integrity, access and enforcement for both the U.S. – E.U Safe Harbor framework as well as the U.S. – Swiss Safe Harbor framework.

Tetra Recycling, Inc. is compliant with all US standards under the HIPAA (Health Insurance Portability Accountability Act) regulations regarding personal medical information. In addition, Tetra Recycling, Inc. has full chain of custody of all information entering our plant from receipt to destruction. All our employees have submitted to drug screening, background checks , executed confidentiality agreements and have id cards to scan to get into the gated premises which is under 24/7 video surveillance with 365 day recording capabilities.



Michael J Reeves  
President